



# **CHHATTISGARH SWAMI VIVEKANAND TECHNICAL UNIVERSITY, BHILAI**

Newai, P.O. Newai Disstt. Durg, PIN 491107  
Ph. No. : 0788-2200062, Fax No. : 0788-22445020,  
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E-mail : [registrar@csvtu.ac.in](mailto:registrar@csvtu.ac.in)

## **Tender form for Transportation Service (Buses) (Second Call)**

Issued To

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Tender form price Rs. 2000/-

# **CHHATTISGARH SWAMI VIVEKANAND TECHNICAL UNIVERSITY, BHILAI**

## **Tender Notification for Transportation Service (Buses) Tender No.: 67 /CSVТУ/Admin/2017 Date 22.8.17**

Sealed tenders are invited in two covers (Technical bid and commercial bid) from reputed transporters for **Transportation Service (Buses)**. The term & conditions are available on website [www.csvtu.ac.in](http://www.csvtu.ac.in) Interested parties may download the tender form (along with terms & conditions) from the website or collect the same from office of the CSVТУ, Bhilai by paying Rs. 2,000.00 each. The application fee shall accompany with downloaded form in the form of Demand Draft drawn in favour of Registrar, CSVТУ, Bhilai . The demand Draft shall be prepared from a nationalized bank & shall be payable at Bhilai.

Date for sale of tender document	28.08.17 time 12.00 PM on wards
<b>Pre bid meeting</b>	<b>08.09.17 time 4:00 PM</b>
Last date for Sale of Tender Document	18.9.17 time 12.00 Noon
Last date for Submission of Sealed Tender	18.09.17 time 2:00 PM
<b>Date of opening the received Tender</b>	<b>18.09.17 time 3.00 PM</b>

Registrar  
CSVТУ, Bhilai

## NOTICE INVITING TENDER

1. Chhattisgarh Swami Vivekanand Technical University, Bhilai (here in after referred to as THE UNIVERSITY) conducts examinations in the Chhattisgarh State in the affiliated institutions.

It has been decided to avail the Bus Services for daily travel of the University staff to Administrative Building at Newai. Sealed Tenders are invited from reputed firms having relevant experience for providing bus services to Government and private organization/institution

2. **Type of Transport Requirement** The agency needs to provide one (48 seater) ordinary buses for the Institute initially for one year, further extendable for one more year based on satisfactory completion of contract by mutual consent, on hire / contract basis. The requirement of transport includes the following:-

Sl. No.	Route	Details	No. of Vehicles Reqd.
1.	Route 1	Bus service between Durg railway station –Durg Bus stand Jail Chowk Durg Talpuri Chowk - old University premises sector 8 to New Administrative building Newai Bhatha and back on all working days ( 19 km + 19 km) as per time schedule <b>Annexure E</b>  Bus will stop at designated places.	One bus 48 seater
2.		Urgent need based (impromptu) requirement	As per requirement

Tender document can be downloaded from the Institute website  
<http://www.csvtu.ac.in>

3. **Deposits-** the tenderer shall be required to deposit the earnest money (EMD) for an amount of Rs 30,000/- (Rupees thirty thousand only) refundable and a non-refundable tender fee of 2000/- (Rupees two thousand only) by way of demand drafts only. The demand drafts shall be drawn in favour of “Registrar, CSVTU Bhilai” payable at Bhilai.

**The demand drafts for earnest money deposit & tender fee must be enclosed with the envelope containing the technical bid.**

4. Offers in financial bid should be written in English and price should be written in both figures and words. The offer should be typed or written in ink pen or ball pen without any cutting or overwriting. Use of pencil will not be acceptable. The relevant supporting documents as mentioned or required should be enclosed along with the offer.

**5. Envelopes of technical bid and financial bid should be separately sealed and the be placed in third envelop, sealed and super scribed with tender number, name of tender and the due date of submission and addressed to**

**“The Registrar**

**Chhattisgarh Swami Vivekanand Technical University**

**Newai P O Newai Disstt. Durg PIN 491107**

6. The Sealed tender should reach the University; latest by **18.9.17 upto 02.00 PM**. Tender(s) received beyond the last date of submission will be rejected. No tender will be entertained by E-mail or Fax.

7. **Pre-bid meeting** is scheduled on **8.9.17 at 04 PM** at the Conference hall, CSVTU BHILAI. The prospective tenderer(s) are requested to attend the pre-bid meeting on scheduled date and time. Terms & conditions and any other factor which may affect the contract, shall be open for discussion.

8. At any time prior to the deadline for submission of bid(s), the University may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective tenderer, modify the tender document by amendment and it will be published on the website.

9. **Technical bid(s) will be opened on 18.09.2017 at 03 PM** at the Conference Hall, of the University in the presence of the tenderer(s) or their authorized representative(s) who are present at the scheduled date and time.

10. **Date and time of opening of financial bid(s) will be decided after technical bid(s)** have been evaluated by the University. Financial bid(s) of only those tenderer(s) will be opened who qualify the technical evaluation. **Date, time & place of opening of the financial bid(s) will be intimated in due course of time.**

11. In the event of due date of receipt and opening of the tender being declared as a holiday for the Institute, then due date of receipt / opening of the tender will be the next working day at the same time.

12. The University reserves the right to reject any or all tenders, wholly or partly or close the tender at any stage prior to award of contract without assigning any reason whatsoever.

## **INSTRUCTIONS TO TENDERER**

13. Tender should be submitted in two parts, **Part – I (Technical Bid) & Part – II (Financial Bid)**. The envelope of Part – I should be superscribed as “Tender for Transportation Service (Buses), Part – I (Technical Bid)” and the envelope of Part – II should be superscribed as “Tender for Transportation Service (Buses), Part – II (Financial Bid)”.

**14. Part I (Technical Bid):** The Technical bid will be as per the format attached as **Annexure A**

**(a) Eligibility Criteria:**

The agencies which fulfill the following requirements shall be eligible to apply:-

(i) **Only registered transporter(s)** having valid registration and license under the relevant statutes like: ESI & EPF and having an experience for providing Transportation Services in Government / Private Institutions. **At least two latest satisfactory work completion certificates** in the last three years **must be enclosed with the technical bid.**

(ii) **Annual Turnover** of the tenderer for each of the last three financial years (FY 2013-2014, FY 2014-2015, FY 2015-2016) should not be less than **Rs 8 Lakhs** (Rupees eight lakhs only). Financial statements with net profit duly audited / certified by Chartered Accountant (CA) of last three years along with the copies of Income Tax returns, must be enclosed with the technical bid.

(iii) Tenderer should not have been **debarred or blacklisted** by any Central /State Governments Departments of India. An affidavit to this effect on **Non- Judicial stamp paper of 10/-** duly notarized shall be enclosed **with the technical bid. The format of the affidavit** is attached with the tender as **Annexure C.**

(iv) Tenderer should have the capability to provide one (48 seater) ordinary commercial buses and other vehicles as per **para 2** above for the University. All vehicles should be on the name of Agency / proprietor. The copy of Vehicle Registration Certificate (RC), Insurance Certificate etc must be enclosed with technical bid. For details refer **Annexure A.**

(v) **Financial Deposits** The tenderer shall be required to submit the **earnest money deposit (EMD) for an amount of 30,000/-** (Rupees thirty thousands only) refundable and a **non-refundable tender fee for an amount of 2000/-** (Rupees two thousand only) by way of demand drafts only. **The demand drafts for earnest money deposit & tender fee must be enclosed in the envelope containing the technical bid.**  
**The Tenderer who has participated in first call and has submitted DD need not to deposit the same. The DD submitted will be considered for this call**

(vi) The tenderer shall submit one copy of the tender document and addenda thereto, if any, with each page of this document signed and stamped as a proof to confirm the acceptance of entire terms & conditions of the tender by the tenderer

(b) **Rejections** The bid of any tenderer who has not complied with one or more of the conditions of eligibility criteria and / or fails to submit the required documents as required / or mentioned in tender document are liable to be summarily rejected.

(c) The University reserves the right to reject any or all tenders, wholly or partly or close the tender at any stage prior to the award of the contract without assigning any reason whatsoever.

## 15. Earnest Money Deposit:

(a) The tenderer shall be required to deposit the earnest money for an amount of **Rs 30,000/-** (Rupees thirty Thousands Only) refundable and a non- refundable **tender fee for an amount of 2000/-** (Rupees two Thousand Only) by way of demand draft only. The demand draft shall be drawn in favour of “Registrar,CSVТУ BHILAI” payable at BHILAI

(b) **The demand drafts for earnest money deposit & tender fee must be enclosed in the envelope containing the technical bid.** Any technical bid without the demand drafts of earnest money deposit and tender fee is liable to be rejected. Earnest money deposit shall be forfeited, if the tenderer withdraws its bid during the period of tender validity.

(c) **The earnest money deposit of the tenderer, whose tender has been accepted, will be returned on the submission of performance security.** Earnest money deposit of the successful tenderer shall be forfeited, if it refuses or neglects to execute the contract The EMD of the successful tenderer shall be liable to be forfeited and award of contract shall be treated as cancelled if the following conditions are not fulfilled.

- i. Execution of the agreement within 07 days of the receipt of the letter awarding the contract
- ii. Providing the bus service with effect from the dates mentioned in the letter awarding the contract.
- iii. Submit to The Registrar Office, CSVТУ BHILAI within 07 days of the letter awarding contract photocopies of RC book, Insurance Certificate, Fitness Certificate and Permit issued by Transport Authority along with originals for verification as well as Passport size Photograph, Name and address along with I.D. proofs and contact number of persons manning the buses after due Police verification, in respect of all vehicles being provided.
- iv. Submits performance security on or before the date of commencement of contract..

d) **Refund of EMD** After the award of the contract to the successful tenderer, the earnest money deposit of all the other tenderers will be refunded

16. **Validity** Quoted rates must be valid for a period of 90 days from the stipulated last date of submission of tender. **The overall offer for the assignment and tenderer(s) quoted price shall remain unchanged during the period of validity.** In case the tenderer(s) withdraws his offer during the validity period, the earnest money deposited by him shall be forfeited without assigning any reason thereof. The tenderer(s) should be ready to extend the validity, if required.

## 17. PART – II (Financial Bid):

(a) The financial bid should be in the format enclosed with tender as **Annexure B** and kept in separate sealed cover. Failure to provide financial bid in a separate sealed cover will result in invalidation of the offer.

(b) The financial bid should be clearly filled or typed and signed in ink legibly giving full address of the tenderer. The tenderer should quote the price in figures as well as in words

the amount tendered by him. Alteration if any, unless legibly attested by the tenderer with his full signature, shall invalidate the tender. The tender should be duly signed by the authorized person(s). In case there is any difference in the amount between figures and words, the amount indicated in the words will be treated as the valid offer.

**Government duties leviable, if any, should be quoted separately, failing which the University shall have no liability to pay these charges, and the liability shall be that of the tenderer.**

**18. Tender Evaluation** The University will evaluate all the proposals to determine whether these are complete in all respects as specified in the tender document. Evaluation of the proposals shall be done in two stages as:

**(a) Stage – I (Technical Evaluation):**

- (i) The University shall evaluate the technical bid(s) to determine, whether they qualify the essential eligibility criteria, whether the tenderer has submitted the EMD & tender fee, whether all the documents have been properly signed & stamped, whether all the documents as mentioned / or required to be submitted with technical bid are submitted and whether bid are completed and generally in order.

During this process, the University may get opinion from the organizations, if considered necessary, where services are being provided by the contractor / vendors. The committee may inspect the vehicles at a short notice at the University premises or at the office of the operators.

The decision of the University arrived at as above shall be final and representation of any kind shall not be entertained on the above.

- (ii) After evaluation of technical bid(s), a list of the qualifying tenderer(s) shall be made. **Short-listed tenderer(s) shall be informed for the date, time and place of opening of financial bid(s)** and they may depute their representative/s to attend the opening of financial bid(s) on the scheduled date & time.

**(b) Stage – II (Financial Evaluation)** The financial bid(s) shall be evaluated on the basis of the total monthly cost as quoted by the tenderer(s).

**19. Award of Contract:**

After due evaluation of the financial bid(s), the University will award the contract to the lowest Bidder (hereinafter referred to as the “Contractor”) and issue a work order.

**20. Performance Security:**

- (a) The contractor shall be required to furnish a Performance Security on or before the date of commencement of the contract for an amount equal to 10 % of the contract value for one year in the form of **fixed deposit receipt (FDR)** / or irrevocable bank guarantee issued by any nationalized bank in prescribed format.

- (b) The performance security, as furnished by the tenderer, shall remain valid for a period of **sixty days beyond the date of completion of all contractual obligations** of the contractor under the agreement to be executed by and between the University and the Contractor.

(c) In case the period of contract is extended further by the University in consultation with the contractor, the validity of performance security shall also be extended by the contractor accordingly, so that such **performance security shall remain valid for a period of sixty days after the expiry of the obligations of the contractor for the extended period.**

(d) Failure of the successful tenderer to comply with the requirements of any of the above clauses shall constitute sufficient grounds for the annulment of the award of contract and forfeiture of earnest money / performance security.

## **21. Terms & Conditions:**

(a) The contractor needs to provide transport as per para 2 above as required by the University for transportation of staff to University Administrative Building at Newai from both the Durg Railway Station and Power House Railway Station, as per the schedule given by the University on monthly basis. The approximate running distance will be 19 and 17 Kms (one way) respectively.

(b) The bus sent for services should be in excellent roadworthy and running condition, should be of 2014 or later model, with good interiors, accident free and fully insured, including the third party. Fitness certificate issued by Regional Transport Office (RTO) should be submitted at the University.

(c) Only inspected and approved bus will be sent for service on regular basis. Buses sent as replacement / standby will also be subjected to inspection and approval. University reserves the right to inspect all / any buse(s) at any time during the trip.

(d) The buses should run as per the schedule given by the University. The contractor should strictly follow the schedule. Exact Km covered will be entered in log book on daily basis.

(e) The buses sent for services should have neat and hygienic seat covers, curtains, fire extinguisher units, first aid box and a banner plate denoting that they are on duty for the University.

(f) All the buses supplied must have a **pollution free certificate.**

(g) **No dead mileage will be paid by the University for reporting / return of buses to or from place of duty. Buses may be under (or) over utilised as per the Institute requirements with no compensation to the owner.**

(h) Drivers sent with vehicles should have a valid commercial HMTV driving license and they must be regular employees of the agency. All drivers and co-drivers must be physically and mentally fit for services and not be older than 60 years. **Medical fitness certificate from Chief Medical & Health Officer** of each of the Driver be attached. If any driver is found not fit or their behavior is not satisfactory, the University reserves the right to ask the agency to replace the driver immediately. Driver and co-drivers must be in proper uniform (dress).

(j) In case of any additional bus(s) required during the contract period, the same has to be provided at the rate of the contract. Similarly, the **Additional buses required for out station duty shall be provided by the contractor on quoted extra mileage rates. Bus requirement on Saturday, Sunday and Holidays will be minimal and much less than working days / weekdays.**



(k) The contactor should appoint a **transport supervisor**, available at the University premises on all working days, whose primary task is to coordinate and manage the smooth functioning of transport services as per the schedule provided by the Institute.

(l) In case of any delays / breakdown / non-reporting of buses, the information should immediately be passed on to the “Authorized Person” appointed by University and suitable replacement is to be arranged as early as possible. The transport supervisor appointed by the agency will be accountable to the authorized person appointed by the University.

**(m)The driver and co-driver will be police verified and must wear proper uniform during duty provided by the agency on its own cost.**

(n) The Contractor / agency must ensure that driver, co-driver and transport supervisor are not under the influence of alcohol or other intoxicants while performing their duties for the University. **Smoking is strictly prohibited inside buses.** The Contractor shall ensure that such personnel do not play cards, gambling, or any antisocial activities during duty hours and such activities are prohibited in the parking area even after duty hours. They shall **not use unparliamentary language inside the buses and at the University.**

(o) The contractor shall solely be responsible for accidents, if anything happens University will not be responsible for any litigation whatsoever under any circumstances.

**(p) The contractor shall not deploy any driver who has not completed eighteen years of age and who does not possess a valid driving license.** The contractor shall comply with all the statutory regulations related to the business. University shall not be responsible for any liability in this regard for any fault of the contractor.

(q) The operation and function of vehicles and drivers shall be governed by Motor Vehicles Act and these shall be the responsibility of the contractor. Any violation of traffic rules can invite penalty.

(r) The contractor is required to maintain a daily logbook for the movement of buses on duty and the logbook must be verified by the authorized person, and whenever advised, by the security staff of the University. Payment for extra time or night stay shall be made after obtaining sanction of the competent Authority.

(s) The buses should conform to all specifications stipulated by the Supreme Court in its recent judgement. (t) The university shall have no responsibility towards employee of the contractor (driver, codriver,conductor,cleaner,superviser etc) regarding payment of wages,injury,accident etc.

## **22. Payment Schedule:**

Payment requests for monthly bills are to be submitted by the contractor during the first week of the following month. Payment shall be released within fifteen days from the date of verification of bill and subject to satisfactory performance of duties as per the contract.

## **23. Penalty**

Deduction shall be made on account of unsatisfactory services and improper maintenance of the vehicles for each of the following reasons:

- i Not providing the service on any day.
- ii Missing trip on any day (frequent missing trips will attract higher penalty including cancellation of contract)
- iii Non availability of Conductor on the buses .
- iv Not maintaining the bus neat and tidy.
- v Providing bus not conforming to the requirements specified in this document
- vi Misbehavior by the Driver / Attendant / Conductor and any antisocial activity by them.
- vii Over speeding
- viii Not adhering to the time schedule.
- ix Non-compliance of clause no. (21) s.
- x Failure to bring back all staff who were dropped in the morning.
- xi Non availability of complaint/suggestion book in the vehicle.

**Penalty will be Rs 2,000 /- per bus per day for each of the above reasons except (vi) and Rs 5,000 /- per person and removal from service for (vi) above.**

For the penalty amount to be recovered in respect of above the Registrar will be final authority in this regard and his decision shall be final and binding on the transporters.

#### **24. Termination of Contract**

**The contract can be terminated by giving at least three months prior notice in writing by either party.**

Notwithstanding any of the above, if the services of the contractor are not found satisfactory or in the event of sub-contract to a third party, the Contractor will be issued one month's notice by the University to terminate the contract without prejudice to any right accruing to either party prior to such termination. During the period of notice both parties shall continue to discharge their duties and obligation. In event of sudden withdrawal / Termination of Services by the Contractor, the University reserve the right to forfeit the amount of performance security deposited by the vender and also to recover from Contractor the difference between amount under this agreement and actual paid to any other Transporter for the period of contract.

#### **25. Complaints**

The contractor shall keep a suggestion/complaint book in every vehicle under contract to record any suggestion on performance of services and produce to the University or its representative for perusal to ensure that prompt action has been taken on such complaints and measures taken to avoid their recurrence. The suggestion/complaint book will be prominently displayed in the vehicle. The contractor shall attend to all the complaints and take complete remedial measures as early as possible to the satisfaction of the University. Non-availability to suggestion book will attract imposition of penalty.

#### **26. Mis-behaviour of Employees**

The employees of the contractor shall maintain strict discipline, interact with staff members in a respectable manner and shall not use any violent, obscene, or offensive language while on duty. In case of misbehavior, **University** has the right to impose penalty/ terminate the contract.

## **27. INSOLVENCY AND BREACH OF CONTRACT**

The University may at any time, by notice in writing summarily terminate the Contract without compensation to the Contractor in any of the following event, that is to say:

- a. If the Contractor being an individual or if a firm, any partner thereof, shall at any time, be adjudged insolvency or shall have a Receiver appointed on the Business or an order for administration of his estate made against him or shall take any proceeding for composition under Insolvency Act for the time being in force or make any conveyance or assignment or if the firm be dissolved under the partnership Act, or
- b. If the Contractor commits any breach of Contract not herein specifically provided for:
- c. Provided always that such determination shall not prejudice any right of action or remedy which shall have accrued or shall accrue hereafter to the **University** and provided also that the contractor shall be liable to pay to **the University** for any extra expenditure, he is thereby put to and the Contractor shall under no circumstances be entitled to any gain.

## **28. FORCE MAJEURE:**

Time for performance of the relative obligation suspended by Force Majeure shall then stand extended by the period for which such cause lasts.

The Contractor shall not be liable for forfeiture of its Performance Security, Liquidated Damages or Termination for Default, if and to the extent that, its delay in performance or other failure to perform its obligation under the contract/ Agreement is the result of an event of Force Majeure.

For purposes of this Clause, "Force Majeure" means an event beyond the control of the Contractor and not involving the Contractor's fault or negligence and not foreseeable. Such events may include, but are not restricted to acts of the University either in its sovereign or contractual capacity, wars or revolutions, fires, floods; epidemics quarantine restrictions and freight embargoes.

If a Force Majeure situation arises, the Contractor shall promptly notify the University in writing of such conditions and the cause thereof. Unless otherwise directed by the University in writing, the Supplier shall continue to perform his/her obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

- i. The term "Force Majeure" as employed herein shall mean acts of God, War, Civil Riots, Fire directly affecting the performance of the Contract, Flood and Acts and Regulations of respective government of the two parties, namely the University and the Contractor. Upon the occurrence of such cause and upon its termination, the party alleging that it has been rendered unable as aforesaid thereby, shall notify the other party in writing, the beginning of the cause amounting to Force Majeure as also the ending of the said clause by giving notice to the other party within 72 hours of the ending of the cause respectively. If deliveries are suspended by Force Majeure conditions lasting for more than 2 (two) weeks, the University shall have the option of canceling this contract in whole or part at his discretion without any liability at his part.

- ii. Time for performance of the relative obligation suspended by Force Majeure shall then stand extended by the period for which such cause lasts.
- iii. After award of LOA, the Contractor is required to enter into a Contract with the University on the terms and conditions as detailed in the tender document.

**29. Arbitration:**

In case of any dispute or difference arising out of or in connection with the tender conditions, job order and contract, the University and the contractor will address the Dispute/difference for a mutual resolution and failing which, the matter shall be referred for arbitration to a sole arbitrator to be appointed by the University.

The Arbitration shall be held in accordance with the provisions of the Arbitration and Conciliation Act, 1996 and the venue of arbitration shall be Bhilai. The decision of the Arbitrator shall be final and binding to both the parties.

**30. Jurisdiction:**

The courts at Durg alone will have the jurisdiction to try any matter, dispute between parties arising out of this tender/contract. It is specifically agreed that no court outside and other than Durg court shall have jurisdiction in this matter.

**31. Clarification:**

(a) The prospective tenderer requiring any clarification regarding the tender document are requested to contact **Registrar Office telephone: 0788-2200062**. The Registrar Office will respond in writing to any request for clarification, received not later than the 10 days before the last date of submission of Tender.

(b) At any time prior to the deadline for submission of bids, the University may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the tender document by amendment.

(c) The amendment will be published on University website. In order to afford prospective tenderers reasonable time to take the amendment into account in preparing their bid, the University may, at its discretion, extend the deadline for the submission of the Tender.

**Tender for Transportation Service (Buses)  
Technical Bid**

1. **Name of the Bidder:** -----
2. **Address of the Bidder :**-----
3. **Contact Details of the Bidder :**
  - (a) **Tel. No. with STD (O)** ----- **(Fax)** ----- **(R)** -----
  - (b) **Mobile No**----- (c) **E-mail** ----- (d) **Website** -----
4. **Name of Proprietor/Partners/Directors of the firm/agency** -----  
-----
5. **Bidder's Bank with branch and his Current Account number :** -----  
-----
6. Registration and incorporation particulars of the Bidder indicating legal status such as company, partnership / proprietorship concern, etc (Please attach copies of the relevant documents/certificates).
7. CST/VAT/Excise Duty/TIN, etc registration details (Please attach copies of the relevant documents/certificates).
8. **Copies of PAN / Income Tax Circle / TIN of the Bidder**
9. Copies of Income Tax Returns filed for the last three years should be attached.
10. **Annual Turnover** of the tenderer for each of the last three financial years (FY 2013-2014, FY 2014-2015, FY 2015-2016) should not be less than **Rs 8 Lakhs** (Rupees Eight Lakhs Only). Financial statements with net profit duly audited / certified by Chartered Accountant (CA) of last three years along with the copies of Income Tax Returns, must be enclosed with the technical bid.
11. Proof of experience in supplying of Buses to Govt / Private institutes (Copies of latest two work completion certificates from Govt ./ Private institutes in the last three years should be enclosed).
12. Declaration regarding blacklisting or otherwise by the Govt Departments as given in **Annexure C** and tenderer should have the capability to provide 2 or more (48 seater) ordinary commercial buses and other vehicles as per **para 2** above for the Institute. All vehicles should be on the name of Agency / proprietor. (The copy of Vehicle Registration Certificate (RC) must be enclosed ).

13. The tender document (all pages) duly signed and stamped as proof of having read the contents therein and in acceptance thereof should be enclosed.

14. Duly filled in authorization for attending the bid opening (Annexure D)

15. Details of Award / Certificates of merit etc, if any, received from any organization (Please attach copy of the certificates, if any).

**16. Details of Buses:-**

- (a) Vehicle Model:- -----
- (b) Copy of Registration Certificate vehicle (write particular and attach copy)
- (c) Copy of Vehicle Insurance Certificate
- d) Certificate from the authorised dealer that the Buses being offered are not accident vehicle  
(Give Registration No Vehicle Chassis No of each bus in the Certificate)
- (e) **Drivers License** attach Copies of license with No and renewal date.
- (f) **Drivers Education Qualification** Attach copy of certificates showing education attained by the Drivers.

**17. Financial Deposits**

(a) **EMD** Draft No: ----- dt -----  
amounting to Rs 30,000/- ( Thirty Thousands Only) drawn in favour of Registrar CSVTU,BHILAI payable at Bhilai.

(b) **Tender Fee:** Draft No ----- dt -----  
amounting to Rs 2,000/- (Rupees two Thousand Only) drawn in favour of Registrar CSVTU,BHILAI payable at Bhilai. (Please write the name of the proprietor on the reverse turn of the drafts)

**Signature of the Tenderer with seal and date  
and Mobile number**

**Annexure B****Tender for Transportation Service (Buses)****Financial Bid**

S N	Type of Buses	No of Buses	<b>Fixed monthly rates upto 950 Km (including all consumables, wages, taxes etc)</b>	<b>Rate for extra per Km after completing the offered 950 Km run</b>
1	Bus 48 Seater Ordinary	01 bus		

**Signature of the Tenderer with seal and date  
and Mobile number**

## **Tender for Transportation Service (Buses)**

### **Declaration Regarding Blacklisting / Debarring For Taking Part in Tender.**

(To be executed & attested by Public Notary / Executive Magistrate on Rs.10/- non judicial Stamp paper by the Tenderer)

I / We ----- (Tenderer) hereby declare that the firm / agency namely M/s.-----has not been blacklisted or debarred in the past by Union / State Government or any organisation from taking part in Govt tenders.

**(Or)**

I / We \_\_\_\_\_ (Tenderer) hereby declare that the firm / agency namely M/s.\_\_\_\_\_ was blacklisted or debarred by Union / State Government or any Organization from taking part in Government tenders for a period of -----years wef \_-----to ----- The period is over on -----\_and now the firm/company is entitled to take part in Government tenders.

In case the above information found false I/We are fully aware that the tender / contract will be rejected / cancelled by Registrar CSVTU BHILAI and EMD / performance security shall be forfeited.

In addition to the above, Registrar CSVTU BHILAI, will not be responsible to pay the bills for any completed / partially completed work.

DEPONENT

Name

Address

**Attested:**

(Public Notary / Executive Magistrate)



**Annexure D**

**Tender for Transportation Service (Buses)**

**Letter of Authorization for attending the Bid opening**

Sub. Authorization for attending the technical bid opening on \_\_\_\_\_ and financial bid on \_\_\_\_\_  
of the tender for provisioning of Transportation Services (Buses)

Following person is hereby authorized to attend the bid opening for the tender  
mentioned above on behalf of M/s.----- (name of the Bidder)

Name -----

Specimen Signature

Signature of the Bidder

Or

Officer authorized to sign the bid documents on behalf of the Bidder

**N.B. Permission will be denied in case the photocopy of the duly filled in form is  
not brought at the time of opening**

**Annexure E****Tender for Transportation Service (Buses)****Time Schedule for Route No. 1 (All Working days)**

S.No.	Name of Spot	Departure Time
1	Durg Railway station (At parking place)	9.30 AM
2	Durg Bus stand	9.35 AM
3	Dist Durg Jail Chowk	9.45 AM
4	Old University building sector. 8 Bhilai	10.00 AM
5	New Administrative building (Nevai bhata) Parking	10.25AM
6	New Administrative building (Nevai bhata) Parking	5.45 PM
7	Old University building sector 8	As desired
8	Dist Jail Chowk Durg	As desired
9	Durg Railway station	As desired

**Note :**Timing are subject to change as per requirements

